

Annex 1

Restricted Document – Licensing Committee & SAG members

SAG Recommendation to Licensing Committee of Event

Event	
Location of Event	
Date of Proposed Event	
Licensee/Applicant	
Date of SAG meeting(s) attended by event organiser	
List of SAG members involved with event	E.g. Police, Health & Safety, Traffic & Transportation
Names and positions of attendees at SAG meeting on behalf of event organiser	E.g. Name of event organiser, xxx from Noise Company Ltd, xxx from Security Company Ltd
Summary of SAG concerns & actions/recommendations <i>(if no concerns enter none)</i>	Prevention of crime and disorder
	Public safety
	Prevention of public nuisance
	Protection of children from harm.
SAG recommendation	Delete as appropriate:
	1) No objection to granting licence
	2) Licence granted subject to the following conditions being applied to the licence:

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	<p>i) The premises licence holder shall comply by submitting a completed Events Management Plan and associated documentation that meets the requirements of the Licensing Authority and the Enfield Safety Advisory Group.</p> <p>ii) <i>Add other conditions here</i></p>
	<p>3) Objection to Licence based on the following:</p> <p>i) <i>Insert reasons for objection</i></p>
EMP produced at SAG	<p>Tick which applies:</p> <p>a). Yes – completed</p> <p>b). Yes – in part</p> <p>c). No</p>
Date agreed for final SMP to be completed and submitted to SAG	
Target Date for SAG to approve final EMP	
Sensitive Information – tick all that apply:	<p>a). Contains sensitive information – must not be made public</p> <p>b). Contains some sensitive information – can be partly disclosed with consent from event organiser</p> <p>c). Can be published with consent from organiser</p> <p>d). Event organiser refuses consent to publish documents</p>
Detail how SAG will monitor the event	E.g. Noise officer to attend in full, phone line, full site visit on morning.
Detail what action will be taken by SAG/Parks if EMP not satisfactory by agreed timeframe and the event itself.	E.g. Withdraw contract, reject permission